



BELKNAP COUNTY COMMISSIONERS
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Christopher D. Boothby
Chairman
Meredith

Edward D. Philpot Jr.
Vice-Chairman
Laconia

Richard W. Long
Clerk
Belmont

Commissioners Meeting Minutes November 17, 2010

Commissioner Philpot called the Belknap County Commissioners meeting to order at 7:31 AM on the above date at 34 County Drive, Laconia, NH and started with the pledge of allegiance.

In Attendance: Vice Chairman Edward D. Philpot Jr., Clerk, Richard W. Long and County Administrator, Debra Shackett. Chairman Christopher D. Boothby was presented via telephone.

Approval of minutes: M/Boothby, S/Philpot to approve the 11/03/10 minutes. Boothby/Y, Philpot/Y, Long/Y. Unanimous. **Motion carries.** M/Long, S/Philpot to approve the 11/12/10 minutes. Boothby/Y, Philpot/Y, Long/Y. Unanimous. **Motion carries.**

Sheriff's Grant Application: The Homeland security grant application has been posted on the website. There have been no comments/inquiries received as of this date. The Sheriff is looking for authorization to move forward and bring forward the official document for the Commissioners to sign at their next scheduled meeting. Administrator Shackett noted that \$5,000 was added on each side of the budget for 2011 for this. This allows the overtime to run properly thru the Sheriff's budget. M/Long, S/Boothby to move forward with the process. Boothby/Y, Philpot/Y, Long/Y. Unanimous. **Motion carries.**

Departmental Policy issuance: Ms. Shackett brought forward a policy adoption policy titled "Departmental Policy Issuance". Commissioners voted to create such a policy at their 10/06/10 meeting and wanted to be clear that it needs to be properly vetted to the County Administrator first. M/Long, S/Boothby to adopt this policy. Boothby/Y, Philpot/Y, Long/Y. Unanimously adopted. **Motion carries.**

2011 Budget Review: Ms. Shackett brought forth the budget with recommended changes. There was discussion on COLA, Health Insurance rates, fund balance, stimulus monies and the Nursing Home Transfer.

Fund balance vote: M/Boothby, S/Long to use \$3,150,000 from the fund balance account to offset taxes in the 2011 budget. Boothby/Y, Long/Y, Philpot/N. Majority. **Motion carries.**

Stimulus money vote: After much discussion, M/Long, S/Philpot to put the full amount of stimulus into the 2011 budget. Boothby/Y, Philpot/Y, Long/Y. Unanimous. **Motion carries.**

Receptionist position: Budget \$32,000 plus benefits in 2011 budget. Commissioner Philpot and Commissioner Long are in favor.

2011 Budget: M/Boothby, S/Long to approve the recommended 2011 Commissioners budget. Commissioner Philpot asked if there were any discussions, comments, or public input. There was none. Commissioner asked one last time for public input. There was none. Boothby/Y, Philpot/Y, Long/Y. Unanimous. **Motion carries.**

Budget hearing: Scheduled for 12/06/10 at 6:30 PM in the multi-purpose room. Ms. Shackett will prepare a power point presentation.

Orientation with the Commissioners elect: This will take place at the 12/01/10 Commissioners meeting after all regular business is addressed. The Board of Commissioners took a moment to congratulate the Commissioners elect, John Thomas and Stephen Nedeau who attended today's meeting.

Swearing in of public officials: The Sheriff stated that it would be on January 4, 2011 and that the Register, Barbara Luther will remind the court.

Public comment: Commissioner Philpot asked for any public comment. There was none.

Adjourn: M/Long, S/Boothby to adjourn at 8:20 AM. Boothby/Y, Philpot/Y, Long/Y. Unanimous. **Motion carries.**

Respectfully submitted,

Angela A. Bovill, Administrative Assistant